

Important

- Read the general information.
- Fill out **all sections** corresponding to the application.
- Fill out in block letters, in **black** or **blue** ink.
- **Sign** and **date** the application.

Section 1: Subject of the application

1. Application for publication of a notice → Fill out sections 2 to 6. Application for a dispensation from publication of a notice → Fill out sections 2 to 5 and section 7.

Section 2: Information on the officiant

2. Surname		3. Usual given name	
4. Home address or work address (number, street)		Apartment	5. City, town, village or municipality
6. Province		7. Postal code	8. Country
9. Area code	Phone number (home)		10. Area code
			Phone number (other)
		Extension	
11. Email, if applicable		12. Authorization number for solemnization of marriages and civil unions	
13. Quality of officiant			
<input type="checkbox"/> Minister of religion <input type="checkbox"/> Clerk or deputy clerk <input type="checkbox"/> Person designated <input type="checkbox"/> Notary <input type="checkbox"/> Other Specify: _____			

Section 3: Information on the future spouse or civil union partner

14. Surname		15. Usual given name	
16. Home address (number, street)		Apartment	17. City, town, village or municipality
18. Province		19. Postal code	20. Country
21. Area code	Phone number (home)		22. Area code
			Phone number (other)
		Extension	
23. Email, if applicable		24. Sex	
		<input type="checkbox"/> Male <input type="checkbox"/> Female	
25. Date of birth	26. Place of birth (city, town, village or municipality, province or country)		
Year	Month	Day	
27. Surname of parent		28. Given name of parent	29. Quality of parent
			<input type="checkbox"/> Father <input type="checkbox"/> Mother
30. Surname of other parent		31. Given name of other parent	32. Quality of parent
			<input type="checkbox"/> Father <input type="checkbox"/> Mother

Section 4: Information on the other future spouse or civil union partner

33. Surname		34. Usual given name	
35. Home address (number, street)		Apartment	36. City, town, village or municipality
37. Province		38. Postal code	39. Country
40. Area code	Phone number (home)		41. Area code
			Phone number (other)
		Extension	
42. Email, if applicable		43. Sex	
		<input type="checkbox"/> Male <input type="checkbox"/> Female	
44. Date of birth	45. Place of birth (city, town, village or municipality, province or country)		
Year	Month	Day	
46. Surname of parent		47. Given name of parent	48. Quality of parent
			<input type="checkbox"/> Father <input type="checkbox"/> Mother
49. Surname of other parent		50. Given name of other parent	51. Quality of parent
			<input type="checkbox"/> Father <input type="checkbox"/> Mother

Do not forget to fill out page 2.

General information concerning an application for publication or for a dispensation from publication of a notice of marriage or civil union

Do not forward this document with your application.

What should you know?

The law requires future spouses or civil union partners to give public notice of their intention to marry or to enter into a civil union, as applicable. The publication of a notice of marriage or civil union on the website of the Directeur de l'état civil is therefore very important. Failing to meet that requirement without prior dispensation could lead to serious consequences on the registration of the marriage or civil union in the register of civil status. However, no publication is required if the intended spouses are already in a civil union.

Note that the Directeur de l'état civil ensures that the officiant is competent to solemnize marriages and civil unions when it receives an application for publication of a notice of marriage or civil union.

Who must fill out the form?

The form is divided into a number of sections that must be filled out jointly by the officiant of the marriage or civil union and the future spouses or civil union partners, and a witness, as applicable.

The officiant's responsibilities

Verification of the identities of the future spouses or civil union partners

Before filing the application, the officiant must ensure that the information on the identities of the future spouses or civil union partners recorded in the form matches the information appearing on their birth certificates or, if applicable, the official document certifying the birth issued by the civil status officer of the country or province where the person's birth took place.

Verification of the identity and age of the witness

The officiant must also verify the identity and age of the witness using valid photo identification. The witness must be at least 18 years old. The witness does not have to be one of the people acting as a witness at the ceremony.

The witness's responsibility

The witness must attest to the truth of the information recorded in section 6 of the form.

Obligations related to publication

Every notice of marriage or of civil union must be published on the website of the Directeur de l'état civil for a period of **20 days** prior to the scheduled solemnization date, unless a dispensation from publication was granted.

Note that if the marriage or civil union is not solemnized within three months following the twentieth day of publication, the officiant must file a new application for publication.

Amendment

If the compulsory information in a notice contains an error (for example, if the name of one of the future spouses or civil union partners is misspelled), the officiant must contact us to find out what to do.

Dispensation from publication of a notice of marriage or civil union

A dispensation from publication may be granted by the Directeur de l'état civil if the couple gives serious reasons.

After studying the application for a dispensation from publication, the Directeur de l'état civil renders a written decision explaining the reasons the dispensation has been granted or refused.

However, if there is an urgent need to solemnize a marriage or civil union because the life of one of the future spouses or civil union partners is in danger and it is impossible to obtain a dispensation from the Directeur de l'état civil in time, the officiant can grant such a dispensation. In such a case, the officiant must submit the written document attesting to and describing the reasons justifying the dispensation to the Directeur de l'état civil at the same time as the declaration of marriage or civil union.

Processing time

The officiant must take into account the time the Directeur de l'état civil requires to process the application. Applications are processed only during office hours, that is, from 8:30 a.m. to 4:30 p.m., Monday to Friday. Any application received outside of office hours is deemed to have been received when the office opens on the following work day. It is therefore recommended that you send the publication application a few days before the beginning of the publication period.

Objection

Anyone can object to the solemnization of a marriage or civil union. In such case, the individual must submit a judicial application to the Court in that regard. If applicable, it is suggested that a legal advisor be consulted. The *Officiant's Guide* can be consulted for further information.

How to submit this application



By mail: Directeur de l'état civil
2535, boulevard Laurier
Québec (Québec) G1V 5C6

To contact us



By Phone
Québec: 418 644-4545
Montréal: 514 644-4545
Elsewhere in Québec: 1 877 644-4545



By mail
Directeur de l'état civil
2535, boulevard Laurier
Québec (Québec) G1V 5C6



By email
etatcivil@dec.gouv.qc.ca

Website
www.etatcivil.gouv.qc.ca

By teletypewriter (TTY): 1 800 361-9596